

PUBLIC GIFTS/DONATIONS TO THE SCHOOLS

The Cape Elizabeth School Board may accept, on behalf of the school unit and in accordance with state law, any bequest or gift of money or property, for a purpose it deems consistent with the district's mission and of significant benefit to the educational program. All gifts shall be accepted in the name of the school unit and become the property of the school unit, but may be designated for use in a particular school or department. The Superintendent will bring before the Board for approval and public acknowledgement, any bequest or gift of money or property that is of a commercial value of **\$5,000 or more**.

The Superintendent may accept, on behalf of the school unit and the School Board, and in accordance with state law, any bequest or gift of money or property, for a purpose he/she deems consistent with the district's mission and of significant benefit to the educational program that is of a commercial value of **\$5,000 or less**. The Board will be informed of all gifts and the Superintendent will thank donors in writing on behalf of the Board.

Only items of legitimate use in the school program shall be accepted. The Board is under no obligation to replace a gift if it is destroyed, lost, stolen or becomes worn out. Gifts will not be accepted if they involve costs for maintenance or installation that are beyond the means of the district. If installation is required, the gift shall be installed under the supervision of school unit personnel. The Superintendent will notify in writing prospective donors if their gift cannot be accepted.

The School Department may dispose of gifts at its discretion.

The Superintendent shall implement any administrative procedures necessary to carry out this policy.

Legal Reference: 20-A MRSA § 1256 (MSAD)
 20-A MRSA § 4005 (ALL)
 20-A MRSA § 1705 (CSD)

Cross reference: FFAA – Memorial Scholarships and Gifts

Adopted: May 10, 2016